

## **VATSEA Staff Meeting Held on 07 Jan 07**

**Meeting came into order by Bowen Chau at 1300Z and welcome all.**

### **Agenda:**

#### **1. Progress of VATSEA Website**

Bowen reported that currently VATSEA website is been hosted at VATASIA server. The webpage contents had been completed except for the Rules and Regulation and Policy. He added that the domain name [www.vatsea.net](http://www.vatsea.net) is currently been processed and expected to be up and running by 10 Jan 07.

(Afternote: VATSEA website online and operational on 12 Jan 07)

Bowen indicated that the announcement of VATSEA will be broadcast through VATSIM on 15 Jan 07. All contents in the webpage will be ready except for Rules & Regulation and Policy which will be included in the webpage later when it's completed.

William added that the Rules & Regulation and Policy is an important document. He highlighted certain policies such as training, voice, conflict resolution, inter-FIR co-ordination etc, specifically for VATSEA. He cautioned that if no policy is in placed, this will eventually leads to possible conflicts and inconveniences.

Bowen tasked Timothy to write-up on the training policy and Dick Teh to write up on the Conflict Resolution policy to be posted in the webpage. As for the inter-FIR coordination, it will be discussed in detail in the next meeting.

Bowen told the meeting that the first VATSEA event will likely be held on 03<sup>rd</sup> Mar 2007. Preparations had begun on the banner and logo. William requested that the banner, logo and the link be sent to him once it is ready.

#### **2. Representative to the Regional Conflict Resolution Panel, RCRP**

William informed the meeting that each Region needs to set up a RCRP. This committee will comprise of senior members from each division. The basic function is to resolve conflict issues which cannot be settled in the divisional level.

The current practice is that any conflict will be sent to respective Division Conflict Resolution Manager, DCRM. The DCRM should investigate and resolve the conflict issue. However, the involved parties may not be satisfied with the outcome and appeal against it or seek further clarifications.

In some cases, the conflict issues maybe cross divisional and hence required a regional level committee to resolve it.

William told that he will chair the RCRP and each division should have a representative. The committee members as follows:

- Chairman - RD William Woo
- Members - Ming (VATROC)
- Jewon Lee (VATKOR)
- vacant (VATJPN)
- Michael Chow (Hong Kong FIR)
- vacant (Philippines FIR)
- Joel Cheng (Singapore FIR)

The vacant positions will have to be filled up by 31<sup>st</sup> Jan 07. After which, it will be considered as no show. William will follow up with VATJPN and Bowen will follow up with Philippines.

### **3. VATSEA Event**

Bowen indicated that the first VATSEA event will be held on Sat 03<sup>rd</sup> Mar 2007 and requested the full support from all the ACCs to make this major event a successful one. All details such as position staffing to be finalized by 01<sup>st</sup> Feb 07. The following ACCs participating in this event are:

- a. VHHK
- b. PHHI
- c. WSSS

Gary enquired whether the opening up of SEA\_FSS providing Enroute services to the uncontrolled airspace is still on. William said it was a good idea but it should be limited to upper Enroute airspace. Jacky was nominated by Timothy to fill the SEA\_FSS position. Bowen and Peter will work out the details.

### **4. ACC Quarterly Report**

Bowen introduced Gary Law as the Hong Kong vACC Chief. Gary will work closely with VATSEA and to provide better services in Hong Kong FIR.

Bowen requested that each ACC Traffic Manger, ATM to submit a quarterly report on their respective ACC on the progress, staff movements, adhoc events and important developments, etc to VATSEA. William will use these information from each division and summaries the information to be presented in the Executive Meetings.

Dick told William that the SINVACC Staff List will be completed by Jul 07.

### **5. ATC Training Issues.**

Timothy will be in charge of over seeing the training of ATC students in Thailand and Malaysia. This training area will be tabled for further discussion in the next meeting.

**6. Next Meeting**

The next staff meeting has not been scheduled. Bowen will email to all on the next date of meeting.

**7. Conclusion**

The meeting was closed at 1430Z by Bowen Chau.

Attendees:

William Woo  
Bowen Chau  
Timothy Kan  
Jacky Wan  
Gary Law  
Dick Teh / Minutes

Apologies:

Peter Binamira  
Anubis Lee